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30 October 1963

MEMORANDUM FOR: Executive Director  
Deputy Director/Intelligence  
Deputy Director/Plans  
Deputy Director/Science & Technology  
Deputy Director/Support

SUBJECT: Relationships Between DD/I and DD/S&T

The recent transfer of OSI to the DD/S&T necessitates statement of respective responsibilities in certain areas. Following guidelines apply:

1. This organizational change must enhance free flow of basic intelligence information and exchange of substantive views between DD/I and DD/S&T at all levels. Well-established working relationships exist and must be encouraged to ensure all appropriate substantive information and viewpoints are available in producing finished intelligence of all types.
2. Over-all responsibility for production and publication of finished intelligence, and its dissemination outside of CIA remains assigned to DD/I.
3. DD/S&T carries basic responsibility for production and publication of scientific and technical intelligence. Dissemination outside of CIA will have prior DD/I coordination.
4. DD/I carries basic responsibility for integration of S&T intelligence produced by DD/S&T with other types of intelligence in development of finished intelligence.
5. DD/I will coordinate all finished intelligence which incorporates S&T material with the DD/S&T prior to dissemination outside CIA, using existing channels for this coordination.
6. S&T intelligence material will be routinely provided to the DD/I who will thus have an opportunity to fuse it with other types of intelligence in more broadly based CIA publications. This advance coordination will also ensure that the substantive views of all relevant

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DD/I analytical components will continue to be available to the OSI. The DD/I will designate a senior officer to ensure that these comments are provided promptly to OSI so that an efficient production effort can be sustained. This provision for review of S&T intelligence will also encourage the normal and extensive exchange of draft reports between analysts.

7. Production of S&T intelligence reports, especially as they support NIE's and Current Intelligence or other CIA memoranda, will be scheduled so as to be responsive to DD/I needs.

8. OSI will continue to prepare draft contributions to pertinent NIE's and will provide them to ONE and other interested offices of the DD/I. The same draft contributions will also be provided to the relevant USIB committees, where such drafts often form the basis for community agreement which is subsequently provided by the committees to ONE. These draft contributions will be clearly identified as DD/S&T working papers, so as not to be confused with final Agency positions.

9. Essential that OCI and ONE continue to receive vigorous and effective support from the DD/S&T on current and national intelligence matters. The AD/SI will designate a senior officer to ensure that this support is rendered to OCI, ONE, and other elements of the DD/I.

10. The DD/S&T will act as the immediate link between the DCI and the USIB scientific committees, GMAIC, JAEIC, and SIC, while recognizing that these committees are elements of USIB and are not subordinate to either DD/I or DD/S&T. The DD/S&T will take the initiative in preparing briefing memoranda and position papers for the DCI on matters arising out of those committees, and will coordinate such matters with the DD/I.

11. The DD/I is responsible for establishing the CIA position on all USIB matters. He will rely heavily on the DD/S&T in framing the Agency position on matters which are primarily scientific and technical and will ensure that unresolved substantive differences between DD/S&T and Board Estimates are clearly evident. The DD/I will furnish the DD/S&T with copies of all pertinent USIB briefing memoranda for the DDCI and DCI.

(Signed)  
Marshall S. Carter  
Lt. Gen., USA  
Deputy Director

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